FAQS: Early Care

What is Early Care?
Early Care is our before school program for our youngest students (Toddler and Primary). Students have a chance to begin their day in a relaxed, choice based environment under the care of two CMS staff members. The program begins at 7:30AM; arrival can be staggered through the start of the school day. Breakfast cereal is available, if desired. Our Early Care teachers will help students transition to their classrooms for the start of the school day.

Who can join?
Toddler and Primary students will attend the Early Care program if they arrive to school prior to the scheduled school day start time.

Where does the program take place?
Early Care takes place in the Rainbow Room in a mixed aged Toddler and Primary group. Families should use the ramp on the parking lot side of the Toddler Primary building (161 Garden St) for drop off.

How can we enroll?
All enrollment and payment must be done by families through our online registration system. Enrollment in the Early Care Program reflects either one semester, or one full year, for ALL school days for which the Montessori academic program begins at 8:30AM (regardless of dismissal time. Please refer to the public calendar for specific open/close dates).

Can we pro-rate for fewer days per week?
Families who wish to pro-rate for fewer days per week should contact the Passport Office for pricing. Please note that the choice of days each week must be consistent throughout the term of registration (either one semester or school year).

Can we drop in?
Families may use Early Care on a drop in basis if desired. Drop in requests should be emailed to the Program Director (passport@cambridgemontessori.org) with as much advance notice as possible. While we understand it may be, at times, easier to call the school with requests, we prefer email, with 24 hours advance notice, whenever possible. Drop in charges will be billed through our online registration system.
at a rate of $15 per day. Our sibling discount, when applicable, can be used; financial aid discounts are applied up to a minimum charge of $5/day. Only one discount can be applied to fees.

Do discounts apply?

**Sibling Discount:** Families enrolling two+ siblings in our before school care programs (BOKS and Early Care) during the same time are eligible for a **20% Sibling discount** off full year, semester and drop in program fees for each additional sibling; programs fees for one sibling will be full price. The discount will be applied to the sibling with the lesser total before school program fees. When using the online registration system, the coupon code **CMSSIB** (all capital letters) can be entered to apply the appropriate discount for each eligible sibling. The discount will be reflected in the balance due. The coupon must be entered separately for each eligible sibling.

**Financial Aid:** Families receiving Financial Aid awards through CMS for the current school year are eligible for a financial aid award on before school (BOKS and Early Care) program fees. Award percentages will be matched on semester and year long registrations. **For drop in fees, award percentages will be matched up to a minimum charge of $5/day.**

When using the online registration system, eligible families should use the coupon code **CMSFINAID** (all capital letters). **Please note that the financial aid coupon will push the registration through without requiring payment.** We will adjust your balance accordingly and email you the invoice, and which point payment will be due within 30 days.

For more information on these discounts, please view the Discounts FAQ on the Extended Programs webpage.

What is the refund policy?

Changes in semester and full year registration must be made within two weeks of the start of the program date, after which no refunds will be issued. **Deposits are non-refundable.**

What if I am in need of child care while I meet with a teacher on campus?

Families who have scheduled meetings with CMS Faculty and Staff on campus during before school program hours (7:30-8:20AM) must still contact the Passport Office via email (passport@cambridgemontessori.org), both to ensure availability for drop in and notify the Passport Office of the meeting time and date. If space is available, drop in care during the meeting time is free of charge.